

NORTON PARISH COUNCIL**MINUTES OF THE MEETING HELD TUESDAY 14 JUNE 2016**

Present: Chairman – Councillor M. Morgan
 Councillors: - N. Thornton, W. Grant, E. Franks, J. Atkins, G. Morgan,
 D. Rennison, C. Wilson, J. Shaw, A. Adams, J. Gilliver.
 Also in attendance – Ward Councillors A. White, I. Beech.
 Eileen Carr and 2 colleagues from Northern Gas Networks.

DECLARATIONS OF DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS

Cllr. Atkins declared a personal interest in Norton Infants School.

ITEM 1 - APOLOGIES were received and accepted from Cllr. B. Wood.

ITEM 2 - MINUTES of the Annual Parish Meeting held Tuesday 10 May 2016 were proposed as a true record by Cllr. Atkins, seconded by Cllr. Wilson and all were in agreement.

MINUTES of the Annual General Meeting held Tuesday 10 May 2016 were proposed as a true record by Cllr. Atkins, seconded by Cllr. Wilson and all were in agreement. The Chairman signed both sets of minutes.

ITEM 3 - MATTERS ARISING

The Chairman reported on the recent meeting with the residents of Back Lane Campsall. The residents are looking for help and advice from the Parish Council in their attempts to glean information from DMBC. Richard Ward, DMBC Drainage, has agreed to investigate the Back Lane drainage and is prepared to attend a meeting of the Parish Council.

The Clerk reported that Darren Sides, DMBC Highways Engineer is currently researching the historical background of Back Lane, and on completion will report back to the Parish Council.

Cllr. Rennison expressed concern that the Parish Council should not spend parish precept money on a private road as the owners had been offer a reasonably priced scheme in the past and turned the offer down. Because of all the underground services care must be taken before any works commence.

The Chairman advised that the Parish Council were not looking to expend money on Back Lane only to attempt to engage DMBC and the other public utilities who can advise and know what is required.

ITEM 4 - MATTERS FOR DISCUSSION

(a) Development Plan:

The Chairman referred to the copy of the development plan circulated with the agenda and encouraged Members to actively pursue the outstanding issues and to come forward with new initiatives.

(b) Police Matters:

There were no new items for discussion.

(c) Highway Matters/Environmental Matters:

The Clerk reported that there was a damaged road sign at the top of Priory Road caused by contractors working close by.

Cllr. Thornton reported that the 30mph signs on Churchfield Road were obliterated by overhanging trees.

Cllr. White reported that there would be 3 way traffic lights at the Anne Arms junction for approx. 1 week whilst road drainage works were carried out.

Cllr. Wilson requested that a further request be sent to DMBC asking for a 'sleeping policeman' to be erected at one of the junctions off Campsall Park Road following an incident where a child was knocked down and injured.

Cllr. Adams referred to on-going problems experienced by residents of Selby Road pulling out on to the A19 following a recent near miss. Cllr. Adams reported the matter to DMBC and Steve Sylvester is to investigate and report back to her.

Cllr. Rennison reported that Nick Maynard was the Senior Traffic Invigilator and may be able to supply road traffic statistics.

Cllr. Franks reported that the parking problem on Hall Lane and West End Road was getting worse and that a further request for double yellow lines at this junction be forwarded to DMBC.

Cllr. Thornton reported a damaged road gully on West End Road outside Guelder Cottage.

Cllr. Gilliver reported that there was a new app 'fix my street' whereby complaints of highway problems could be logged.

The Chairman reported that the winter planting was coming to an end and that it was time to order the summer planting. Also when planted up they would require periodic watering. Cllr. Atkins agreed to contact Dean Carr regarding the watering.

Cllr. Shaw reported that considerable underground drainage works had been carried out in the fields off Suttonfield Road and in the process considerable damage had been caused to the hedgerows at the critical nesting time. It was agreed that the matter be brought to the attention of Tim Bryant.

Cllr. Atkins reported that No. 1 allotment was overgrown and that no work had been carried out this year. The Clerk reported that this was the second occasion that complaints had been received and in view of the current waiting list agreed to write to the tenant terminating the licence.

(d) Parish Magazine:

Cllr. Shaw indicated that the Campsall 4A Trust were looking for new younger members and suggested an article in the next parish magazine. Cllr. Atkins agreed to write the article seeking new members.

Cllr. Wilson suggested that the article advising of the disruption in the village of Norton as a result of the gas works should be on the front page.

Cllr. G. Morgan reported that at a meeting of the Norton/Campsall Charities it had been agreed that a Christmas meal be provided for the elderly widowed residents of both Norton and Campsall. The Clerk agreed to produce an article advertising the event for inclusion in the next edition.

Cllr. Grant reported that she was looking for volunteers for a village litter pick and would provide an article for the magazine.

- (e) Campsall 4A Trust:
Cllr. Shaw reported that the First Aid Course would be held on Wednesday 22 June 2016.
- (f) Campsall Country Park:
Cllr. White reported that most of the footpaths in the Park were now nearing completion, the bat and newt surveys were on-going and most of the unauthorised access points had been sealed off to prevent access by quad bikes. DMBC were looking to provide lighting to the overflow car park to encourage motorists to park off the highway. The gate to this car park was being opened and closed by a local resident.
- (g) Playdale Playgrounds:
Cllr. Adams reported that she had made contact with Wicksted who had agreed to inspect the current play parks 7 July with a view to providing an alternative quotation. The Clerk reported that further advertising material had been received from HAGS and passed it to the Chairman.
- (h) Audit of Accounts – Year Ending 31 March 2016:
The Clerk referred to the approval of the audited accounts at the last meeting and advised that the internal audit had now been satisfactorily completed. The Annual Return now had to be submitted to the external auditor by 26 June 2016, and that prior to submission the return needed to be signed by the Chairman. The Chairman signed the Annual Return.
- (i) Churchyard & Garden of Rest:
The Clerk reported that complaints had been received regarding the lack of grass cutting at both establishments. Contact was made with the contractors S.Y. Community Rehabilitation Company who were under the impression that the contract terminated 31 March 2016. The Clerk advised that the company were prepared to take on the contract on a permanent basis at a cost of £600 per annum, and had already started cutting the grass. Cllr. Wilson proposed acceptance of the Clerk's actions, seconded by Cllr. Thornton and all were in agreement.
- Resolved:** That the grass cutting contract for the Churchyard and Garden of Rest be let to the S.Y. Community Rehabilitation Company on a permanent basis at a cost of £600 per annum.
- (j) Northern Gas Networks:
The Chairman welcomed Eileen Carr and her colleagues from Northern Gas Networks, the company tasked with relaying the new gas service pipes in the village of Norton.
The works are due to start 4 July 2016 and will last for approx. 14 weeks, with the closure of High Street for 4 weeks commencing 26 September. Prior to operations starting there will be a public meeting held in the Schoolboy Inn 23 June. A further meeting is planned with SYPTE to discuss the re-scheduling of the bus services during the High Street closure period. Disruption to the gas supply will only be carried out in short sections with individual households only being affected for one day.

Northern Gas Networks (cont'd):

Cllr. Gilliver suggested that the Fire and Ambulance Services also be informed of the closure and possible disruption to services.

Cllr. Shaw suggested that the proposed works and disruption of services be advertised in the Parish Magazine.

Cllr. White expressed concern that the closure of High Street could create a 'rat run' through the Headingly Estate and the narrowness of Back Lane may require that it be turned in to a 'one way' system. The bus operator will be responsible for the bus diversions, and SYPTE is to ask Arriva to divert the Castleford service along Campsall Balk instead of Ryecroft Road.

The Chairman thanked Eileen Carr and her team for a very informative presentation.

ITEM 5 - PLANNING MATTERS

- 16/01022/3DEM – Demolition of Garages (Being application under Regulation 3 Town & Country Planning (General) Regulations 1992) at Garage G009-G016 & G017-G024 Willow Road Campsall
No observations.
- 16/01309/FUL – Erection of extension to side and rear at 45 Forresters Close Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 15/02993/3FUL – Installation of activity trail and climber with soft surfacing, macadam surface for five a side football pitch with timber goal ends and associated works (Being application under Regulation 3 Town and Country Planning (General) Regulations 1992) – Amendment to previous scheme design and layout at Norton Junior and Infants School Campsall Balk Norton.
No observations.
- 13/00021/ENFNOT – Appeal against enforcement action for alleged breach of Planning Control for (1) Siting of a residential caravan (for a limited period of time – 3 years) (2) Carrying out of engineering works consisting of the layout and formation of hardstanding (for a temporary period of 3 years) under grounds (a), (f) and (g) at Ten Acres Farm Norton Common Road Norton – Decision – The appeal on Ground (a) is dismissed but succeeds in part on Grounds (f) and (g). The Enforcement Notice is upheld as varied in the terms set out in the Formal Decision.
Decision Noted.
- 16/01477/FUL – Erection of pitched roof outhouse following demolition of existing flat roof outhouse at Falconwood High Street Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 16/01426/3FUL – Proposed new modular building to replace existing modular classroom (Being application under Regulation 3 Town & Country Planning (General) Regulations 1992) at Norton Infants School Campsall Balk Norton
No observations.

ITEM 6 - CORRESPONDENCE

- Northern Gas Networks – Temporary Road Closure High Street Norton – 26 September 2016 for 6 weeks – See Item 4 (j)
- DMBC – Temporary Road Closure Norton Common Road Level Crossing – overnight 4 June 2016 and overnight 15 June 2016 - Noted
- HAGS – Play Equipment - Circulated
- Rural Action Yorkshire – Membership Certificate - Noted
- Norton Infants School – Donation Towards Activities Playlines – Cllr. Atkins outlined the proposed works and advised that the school were looking for a donation from the Parish Council. The Clerk advised that the scheme may take some time to get off the ground and suggested that any donation be in the form of a pledge. Cllr. Wilson proposed a pledge of £1,000, seconded by Cllr. G. Morgan and all were in agreement.

Resolved: That a pledge of £1,000 be made to Norton Infants School towards the Activities Playlines.

- RAY – Country Air – Circulated.

ITEM 7 - ACCOUNTS FOR PAYMENT

	<u>£</u>
• D. Telford – Salary – May 2016	843.48
• Inland Revenue – Tax & N.I.C's. – May 2016	263.23
• B. Peel – Wages – May 2016	346.50
• DMBC – Schoolboy Play Area Repair	168.00
• Siemens Financial Services Ltd – Photocopier	56.19
• South Yorkshire Community Rehabilitation Co. Ltd.	720.00
• Konica Minolta – Photocopies	6.64
• G. Wagstaff – Internal Audit of Accounts	150.00
• D. Telford – Petty Cash	50.00

Total for the month of May 2016 £2,604.04

Cllr. G. Morgan proposed payment of the accounts for the month of May 2016, seconded by Cllr. Shaw and all were in agreement.

Resolved: That the accounts for the month of May 2016 be approved for payment.

ITEM 8 - ANY OTHER BUSINESS

Cllr. Grant requested that a litter bin be considered at the top of Priory Road. The Chairman reported that a new contract with Honeybees was due shortly, and that the organisers had been invited to attend the next meeting to discuss it.

Cllr. Shaw reported that the new litter/dog bins sited in Campsall had not been emptied.

There being no further business the Chairman thanked Members for their attendance and closed the meeting at 9.45pm.

Signed.....(Chairman) Dated.....

