

NORTON PARISH COUNCIL**MINUTES OF THE MEETING HELD TUESDAY 13 FEBRUARY 2018**

Present: Chairman – Councillor M. Morgan
 Councillors: - G. Morgan, C. Wilson, J. Atkins, J. Shaw, B. Wood, H. White, E. Franks, W. Grant, J. Gilliver.
 Also in attendance – 1 member of the public.

DECLARATIONS OF DISCLOSABLE PERCUNIARY AND PERSONAL INTERESTS

There were no declarations.

- ITEM 1 - APOLOGIES for absence were received and accepted from Cllrs. A. Adams and D. Rennison.
- ITEM 2 - MINUTES of the meeting held Tuesday 9 January 2018.
 Cllr. Gilliver indicated that in 4 (c) he reported that the draft scheme may have been submitted to save time.
 Cllr. Gilliver indicated that in 4 (d) it should read Kingdom Services Group and the local Warden to police the park.
 Cllr. White reported that in 8 it should read that the Parish Council to be more proactive and involve outreach workers.
 With the above amendments Cllr. Shaw proposed the minutes of Tuesday 9 January 2018 as a true record, seconded by Cllr. White and all were in agreement. The Chairman signed the minutes.
- ITEM 3 - MATTERS ARISING
 Cllr. Gilliver gave an update on the requirement for Town and Parish Councils to employ a Data Protection Officer. As the Councillors and Clerks could not carry out this function, currently DMBC were looking to possibly employ a Data Protection Officer to meet the requirements of the Town and Parish Councils on payment of a fee.
- ITEM 4 - MATTERS FOR DISCUSSION
- (a) Parish Council's Joint Consultative Committee:
 Cllr. Grant reported that DMBC had produced a document indicating what constitutes clinical waste and how it should be disposed of. Cllr. Gilliver reported that the document had a few teething problems and was currently under review.
- (b) Police Matters/PACT Meeting:
 Cllr. G. Morgan reported that she had received an email from a resident complaining about speeding vehicles throughout the parish.
 The Clerk reported that following his request to the police for a price for employing the police to carry out speed monitoring in the parish, he was informed by PCSO Toni Bratby that the monitoring had already been carried, and that he had requested feedback on the monitoring.

(c) Highway Matters/Environmental Matters:

Cllr. Wood suggested that in light of the complaints received about speeding vehicles throughout the parish, DMBC should be encouraged to install either traffic islands or chicanes on the sections of road most affected.

The Chairman reported that Lee Garrett DMBC Highways Officer had suggested a meeting to discuss the speed monitoring scheme on the A19 on Wednesday 28 February 2018. The Clerk tendered his apologies for this meeting.

Cllr. Shaw reported that a load of scrap tyres had been deposited in the entrance to the quarry on Sutton Road.

Cllr. Gilliver suggested that further contact be made with DMBC regarding the progress on the reinstatement of the Quarry on Sutton Road, apparently legislation had changed regarding the use of holes in the ground for landfill.

The Clerk agreed to write to Roy Sykes DMBC Planning Officer.

Cllr. Wood suggested that SYPTE be contacted enquiring where the two bus shelters requested were on the waiting list.

Cllr. Wood reported that he was still awaiting a price from the Schoolboy Inn for the contribution required towards the defibrillator. Cllr. Atkins reported that Norton School was also looking to make a contribution.

(d) Campsall Country Park:

Cllr. Wilson reported that DMBC had carried out works in the park and left it in a very poor condition, deep ruts and muddy puddles everywhere.

Cllr. Gilliver reported that the current phase of habitat refurbishment had now been completed; however, due to the winter conditions some of the land had been left in an unacceptable condition, but will be made good in the next few weeks.

Cllr. Shaw reported that the large tree taken down in the park, the top and most of the trunk removed; however, the bottom section of the trunk and the roots were left in a very dangerous condition.

(e) Parish Council Website:

Cllr. G. Morgan reported that access to the website was now up and running. The Clerk requested that he be invited to the next meeting in order that he could familiarise himself with the access procedures in order to be able to add minutes, agenda and financial details.

(f) Storage Container – Campsall 4A Trust/Running Club:

It was reported that both groups were investigating the costs of installing a container, and it was suggested that joint enquiries be made to see if buying two together would be cheaper. Cllr. Gilliver suggested that building a garage might be a better option.

Cllr. Atkins reported that problems had been experienced with the Community Building heating boiler; which it turns out had not been serviced since installation. The company who manufacture the boiler had carried out a service and repairs and it was agreed that the Clerk would set up a routine annual service with the company. Similarly, the Clerk would contact the company who manufactured the hot water heaters for the changing room showers to carry out routine services of the boilers.

(g) Increased Community Involvement:

Cllr. White circulated a draft questionnaire seeking the views of residents of the parish, suggesting that it could be inserted in a copy of the parish magazine. The questionnaire to seek views on community safety, traffic and transportation, leisure activities, community and well being, children and young people and information services. Members were invited to respond to Cllr. White or bring back comments to the next meeting.

ITEM 5 - PLANNING MATTERS

- 18/00044/FUL – Erection of single storey rear extension at 12 Trafford Road Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 18/00157/FUL – Erection of two storey side extension and single storey extension to front and rear following demolition of existing garage and single storey side extension at 30 Forresters Close Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 17/03018/FUL – Erection of part two storey, part single storey extension to existing detached dwelling (AMENDED PLANS RECEIVED) at Guelder Cottage West End Road Norton
Observations:
Previous comments still apply.
- 18/00196/FUL – Erection of single storey rear extension at 18 Broc O Bank Norton
Observations:
The Parish Council has reservations on the visual impact on the neighbourhood.
- 18/00233/TPO – Consent to remove three Beech trees. The trees are subject to A13 of Doncaster Rural District Council Tree Preservation Order (No.18) 1972 Campsall with Sutton and within the Campsall Conservation Area at West Lodge Sutton Road Campsall
Observations:
The Parish Council is quite happy to leave the decision in the capable hands of the Tree Preservation Officer.
- 18/00047/FUL – Conversion of existing stable block to ‘granny’ annexe, new stables, new covered hay storage, new covered horse walker. (Development within boundary of a Scheduled Monument site, list entry number 1016945) at Priory Farm Norton Mill Lane Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 18/00208/FUL – Single storey extension to front of dwelling as well as partial conversion of garage to living accommodation to include the addition of a window to the ground floor side elevation at 21 Hall Lane Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.

ITEM 6 - CORRESPONDENCE

- NALC – Data Protection Officer - Noted
- Pam Harrison – Olde Bells Car Park – It was agreed that the Parish Council would support the residents request for either double yellow lines or ‘I Lines’ to be painted on High Street in the vicinity of their properties.
- Mr. & Mrs Winters – Olde Bells Car Park – See above.

ITEM 7 - ACCOUNTS FOR PAYMENT

	<u>£</u>
• D. Telford – Salary/Phone – January 2018	843.68
• Inland Revenue – Tax & N.I.C’s. – January 2018	262.70
• B. Peel – Wages – January 2018	527.35
• J. Building Services – Christmas Lights	240.00
• Npower – Direct Debit	279.56
• Doncaster MBC – Grounds Maintenance	2,202.20
• Doncaster MBC – Christmas Tree Removal	288.60
• Doncaster MBC – Grounds Maintenance	325.46
• Came & Company – Insurance	1,349.18
• D. Telford – Corner Flag Posts	41.92
• British Gas – Direct Debit	837.82
• Inland Revenue – B. Peel Income Tax – January 2018	5.00

Total for the month of January 2018 £7,203.47

Cllr. G. Morgan proposed payment of the accounts for the month of January 2018, seconded by Cllr. Wood and all were in agreement.

Resolved: That the accounts for the month of January 2018 be approved for payment.

ITEM 8 - ANY OTHER BUSINESS

There being no further business the Chairman thanked Members for their attendance and closed the meeting at 9.20pm.

Signed.....(Chairman) Dated.....