

NORTON PARISH COUNCILMINUTES OF THE ANNUAL GENERAL MEETING HELD 8 MAY 2018

Present: Chairman – Councillor M. Morgan
Councillors: - G. Morgan, W. Grant, H. White, J. Atkins, C. Wilson, J. Shaw, J. Gilliver.

ITEM 1 - ELECTION OF CHAIRMAN, VICE-CHAIRMAN, OFFICERS AND DECLARATION OF ACCEPTANCE OF OFFICE.

Chairman – Cllr. Shaw proposed Cllr. M. Morgan, seconded by Cllr. Gilliver.
Vice-Chairman – Cllr. Wilson proposed Cllr. J. Atkins, seconded by Cllr. G. Morgan.

Darrington Quarries Committee – Cllr. G. Morgan proposed Cllrs. J. Shaw and J. Gilliver, seconded by Cllr. Wilson.

Norton Community Hall – Cllr. Gilliver proposed Cllr. M. Morgan, seconded by Cllr. Atkins.

DMBC – Parish Council’s Joint Consultative Committee – Cllr. Gilliver proposed Cllr. W. Grant, seconded by Cllr. G. Morgan.

Family Hub – Cllr. Wilson proposed Cllr. H. White, seconded by Cllr. Shaw.

Shakers Committee – Cllr. G. Morgan proposed Cllr. J. Gilliver, seconded by Cllr. Grant.

Resolved: That the aforementioned Members represent the Parish Council in the capacity proposed for the ensuing year.

DECLARATIONS OF DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS
Cllr. Shaw declared a personal interest in Item 5 (g).

ITEM 2 - APOLOGIES for absence were received and accepted from Cllr. B. Wood.

ITEM 3 - MINUTES of the previous meeting held Tuesday 10 April 2018 were proposed as a true record by Cllr. Wilson, seconded by Cllr. G. Morgan and all were in agreement. The Chairman signed the minutes.

ITEM 4 - MATTERS ARISING

Cllr. Atkins reported on the site meeting between DMBC Highways Engineer and Members of the Parish Council to discuss the flooding to the rear of Quarry Road Norton. On arrival it was noticed that the residents had already carried out considerable work to fill in the low lying areas to prevent flooding. The DMBC Engineer agreed to check the drainage to the existing dyke along Norton Common Road and make contact with the local farmer who had a joint responsibility. It was further agreed that more infilling was required and that the Parish Council would contact the contractor with a view to obtaining a quotation for the additional work.

The Chairman reported that whilst on site additional planters had been removed from the Parish Council land to the side of 1 Quarry Road.

The Clerk agreed to contact DMBC Street Scene re additional grass cutting.

ITEM 5 - MATTERS FOR CONSIDERATION(a) Parish Council's Joint Consultative Committee:

Cllr. Grant reported that there had not been a meeting since the last Parish Council meeting. However, a copy of the minutes of previous meeting had been sent to the Parish Clerk, and it was agreed that all future minutes of the meeting would be circulated by the Clerk.

(b) Police Matters/PACT Meeting:

Cllr. Gilliver reported that future PACT Meetings would be circulated across the Ward with Sub-PACT meetings being held in Askern.

(c) Highway Matters/Environmental Matters:

The Chairman reported on the recent very successful meeting with DMBC Highways Engineers to discuss the proposed speed reductions to 40 mph on the A19 from its junction with Norton Common Road to the existing 30 mph signs in Askern. DMBC had costed out a scheme, which had been approved by South Yorkshire Police, which included driver feedback signs, speed limit signs including power supply, change of existing terminal and repeater signs for the new limit, road marking changes and tree and hedge removal which came to a total of £36,000. On top of this was a 10% cost of traffic management and a 10% contingency giving a final total of £38,200. DMBC made it clear that the scheme was not a high priority and could only participate if the Parish Council was prepared to pay half the costs. If the scheme is accepted by the Parish Council, it will take approximately 6 months to get the scheme approved and a further 3 months to implement the works. On leaving the meeting the Members met Mayor Ros Jones and thanked her for her kind intervention in getting the DMBC Engineers on board with the scheme. Cllr. Wilson proposed that the Parish Council contribute 50% of the cost of the scheme up to a maximum of £19,100, seconded by Cllr. G. Morgan and all were in agreement.

Resolved: That the Parish Council contribute up to a maximum of £19,100 towards the implementation of speed restrictions to 40 mph on the A19 from Norton Common Road to the 30 mph signs in Askern.

Cllr. Atkins reported that the stone wall on Churchfield Road Campsall was deteriorating again. Cllr. Gilliver reported that DMBC were in contact with the owner suggesting that if he did not want to carry out the repairs, DMBC would take over the ownership and responsibility.

Cllr. White suggested that the community skips previously supplied by DMBC should be introduced again; Cllr. Gilliver agreed to take up the issue.

(d) Parish Magazine:

Cllr. G. Morgan reported that the next meeting of the Parish Magazine Committee would be held on Friday 11 May 2018 at 2-00 pm. The main topic for discussion was the proposed community questionnaire that would be circulated with the magazine.

(e) Campsall Country Park:

Cllr. Shaw reported that the interpretation boards for siting in the Park were well on their way, and that a volunteer had agreed to erect them free of charge.

- (f) Parish Council Website:
Cllr. G. Morgan reported that the website was progressing well.
- (g) Storage Container – Campsall 4A Trust/Running Club:
Cllr. Gilliver reported that in order to place a container adjacent to the Community Building a Temporary Planning Permission was required, and that this could only last for a maximum of 3 years. Cllr. Atkins reported that the Running Club had placed an order for the container and that it would be delivered on Monday.
In view of the planning issues, the Clerk advised that he would contact the Running Club and advise them to put the delivery on hold pending the outcome of the planning issue.
- (h) Increased Community Involvement – Questionnaire:
To be discussed at the Magazine meeting.
- (i) Audit of Accounts – Year Ending 31 March 2018:
The Clerk referred to the Receipts and Payments Account circulated with the agenda which formed the basis for the Annual Return for the year ending 31 March 2018. The Annual Return is usually submitted in June; however, a date has not yet been received from the External Auditor; in the meantime he intended to use Gillian Wagstaff as the Internal Auditor as in previous years. The Clerk further reported that on receipt of the documentation from the External Auditor he would contact the Chairman regarding the signing of the Annual Return.
Cllr. Wilson proposed acceptance of the Annual Return for the year ending 31 March 2018, seconded by Cllr. White and all were in agreement.

Resolved: That the Annual Return for the year ending 31 March 2018 be accepted.

ITEM 6 - PLANNING MATTERS

- 18/00786/FUL – Use of building as a self contained dwelling (Retrospective) at Priory Farm Norton Mill Lane Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 18/01077/FUL – Erection of single storey side extension at The Poplars Station Road Norton
Observations:
All new materials to match existing in keeping with the Village Design Statement.
- 18/01093/FUL – Raising of roof plus erection of two single storey rear extensions with internal alterations to the existing ground floor at Ashdene Station Road Norton
Observations:
The Parish Council has reservations on the visual impact of this extension on the neighbourhood.

ITEM 7 - CORRESPONDENCE

- Community First Yorkshire (Formally Rural Action Yorkshire – Annual Subscriptions – Agreed
- Response on behalf of Mrs. Bell – Noted
- DMBC – Casual Vacancies – The Clerk advised that the closing date for two of the vacancies was 8 May 2018 and the third closing date was 18 May 2018. It was agreed that subject to their being no request for an election then the Parish Council could co-opt 3 new Members at the next meeting.
- YLCA – Amendment to the Data Protection Bill – The Clerk advised that an amendment to the Bill removing the requirement for the Parish Council to appoint a Data Protection Officer had been lodged.
- D. Rennison – Letter of resignation – The Chairman and Members showed their appreciation for the commitment of Don and wished him well for the future.
- Norton Junior School – Request for Donation – In view of the donation made only last year it was decided to turn down the request this year.

ITEM 8 - ACCOUNTS FOR PAYMENT

	<u>£</u>
• D. Telford – Salary/Phone – April 2018	891.01
• Inland Revenue – Tax & N.I.C's. - April 2018	279.40
• B. Peel – Wages – April 2018	516.25
• DMBC – Bulk Container	110.00
• ATAG Heating UK Ltd. – Boiler Repairs	398.11
• DMBC – Grounds Maintenance	409.52
• Npower – Direct Debit	273.61
• Community First Yorkshire – Annual Subscription	42.00
• YPO – Cleaning Materials	164.52
• T. Barker – Toilet Repairs	65.00
• D. Telford – Petty Cash	50.00
• British Gas – Direct Debit	817.28

Total for the month of April 2018 £4,016.70

Cllr. Shaw proposed payment of the accounts for the month of April 2018, seconded by Cllr. Atkins and all were in agreement.

Resolved: That the accounts for the month of April 2018 be approved for payment.

ITEM 9 - ANY OTHE BUSINESS

There being no further business the Chairman thanked Members for their attendance and close the meeting at 9.45pm.

Signed.....(Chairman) Dated.....

