

**NORTON PARISH COUNCIL****MINUTES OF THE MEETING HELD TUESDAY 12 OCTOBER 2021**

Present: Chairman – Councillor M. Morgan  
Councillors: - G. Morgan, E. Lowery, B. Wood, A. Drayton, D. Harle,  
L. Shearman.

**DECLARATIONS OF DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS**  
There were no declarations.

- ITEM 1 - APOLOGIES for absence were received and accepted from Cllrs. J. Atkins and B. McLaughlin.
- ITEM 2 - MINUTES of the previous meeting held Tuesday 14 September 2021 were proposed as a true record by Cllr. Lowery, seconded by Cllr. Wood and all were in agreement. The Chairman signed the minutes.
- ITEM 3 - MATTERS ARISING  
The Chairman reported that the public footbridge over the River Went has now been completed, and circulated photographs of its construction and completion.  
Cllr. Drayton reported that there had been some activity at Campsall Corner close to where the Christmas tree will be sited. The Clerk advised that no response had been received from Telecom and agreed to make further contact.
- ITEM 4 - MATTERS FOR DISCUSSION
- (a) Police Issues:  
It was reported that Quad Bikes are still causing problems in both Campsall and Norton and that the Police be again requested to take action.  
Cllr. Shearman reported that cars were constantly parked on double yellow lines on Churchfield Road and that the Police could take no action. It was agreed that the Clerk would contact DMBC Traffic Wardens requesting that they take the appropriate action.
- (b) Highway/Environmental Matters:  
The Chairman reported that the village signs at the entrances to Norton and Sutton were overgrown with grass which required cutting.
- (c) Parish Council Website/Magazine:  
Cllr. G. Morgan reported that the next edition of the magazine would be going to the printers at the end of the month for distribution in November.
- (d) Development Plan Priorities:
- Funding Play Areas:  
Following considerable discussion regarding the 2 quotations received for the new play equipment for the West End Road Park, it was agreed that the Play Area Committee should meet to decide a way forward and report back to the next Parish Council meeting.

- Traffic Calming:

The Clerk reported that the licence documents for the installation of 4 traffic calming signs had been received from DMBC, signed and returned; which means that the Clerk can now order the signs.

(e) Christmas Trees:

Cllr. Lowery reported that the 3 16 foot trees had now been order at a cost of £600 including delivery and final disposal, and they would be delivered towards the end of November.

Cllr. Drayton reported that Barnby Dun with Kirk Sandall Parish Council had a extendable ladder which they use for installing the Christmas lights. The Clerk agreed to contact John Berriman regarding the loan of the ladders.

(f) Garden of Rest:

The Clerk reported that he had contacted the War Graves Commission seeking support for the proposed improvements to the Garden of Rest; however, they were reluctant to get involved, other than keeping the 2 war graves tidy.

It was reported that the occupiers of some properties backing on to the Garden of Rest were in the habit of disposing their garden refuse over their rear fence. It was agreed that the Clerk write to the occupiers requesting that they discontinue this practice.

It was agreed that the first priorities were the repair and painting of the front gate and the installation of a new sign on the front wall near to the entrance.

(g) Trees Campsall Church:

The Clerk referred to a letter received from the Church Wardens reporting 2 trees, one Yew and one Cherry which were touching the Church and that there was also possible root damage. They had contacted DMBC who had advised that the maintenance was the responsibility of the Parish Council.

The Clerk advised that the Parish Council was responsible for the maintenance of the Garden of Rest; however, not the Churchyard. However, over recent years the Parish Council has used the services of the S.Y. Probation Service to cut the grass at both the Garden of Rest and the Church as the cost for both was only £75 per annum.

(h) Replacement Fencing Football Pitches:

Following considerable discussion it was agreed that the quotation of £6,830 for unpainted square box metal fencing was unacceptable and that alternative options be considered; either smaller metal sections, hoops or just repairing the damaged wooden fence.

(i) Annual Audit of Accounts – Year Ending 31 March 2021:

The Clerk referred to the External Auditors Report and Certificate which stated that the annual governance and accountability return was in accordance with proper practices and that no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

However, they did indicate that proper provision for the exercise of public rights the previous year had not been published correctly.

Annual Audit of Accounts – Year Ending 31 March 2021 (Cont'd):

Cllr. G. Morgan proposed that the Annual Audit of Accounts be accepted, seconded by Cllr. Harle and all were in agreement.

**Resolved:** That the Annual Audit of Accounts for the year Ending 31 March 2021 be accepted.

(j) Co-option of Parish Councillors – Campsall, Norton & Sutton:

The Clerk reported that the closing date for the Notice of Casual Vacancy for the Norton Ward was 13 October 2021. If there were no applications the Parish Council would be able to co-opt a new Member. Also, there were still vacancies in both Campsall and Sutton.

ITEM 5 - PLANNING MATTERS

- 21/00933/COU – Change of use to commercial at Attic Treasures High Street Norton.  
No Observation.
- 21/02717/FUL – Erection of a single side extension to include integral garage, single storey front porch and single storey rear extension following demolition of single storey rear extension and single storey detached single garage. (Being resubmission of 21/00256/FUL granted 22.03.21) at 6 Newthorpe Road Norton.  
Observations:  
Previous comments still apply.
- 21/02758/FUL – Erection of rear ground floor orangery extension and detached summer house building along front boundary wall at 1 Campsall Hall Road Campsall.  
Observations:  
All new materials to match existing in keeping with the Village Design Statement.
- 21/02801/FUL – Erection of two storey extension above existing balcony to rear of Rose Garth High Street Campsall.  
Observations:  
All new materials to match existing in keeping with the Village Design Statement.
- 21/03041/FUL – Erection of single storey rear extension and internal alterations with detached store at 12 Burghwallis Lane Sutton.  
Observations:  
All new materials to match existing in keeping with the Village Design Statement.

ITEM 6 - CORRESPONDENCE

- DMBC – Doncaster Local Plan – 2015-2035 – Adoption Statement – Copy requested by Cllr. Harle.
- St. Mary Magdalene Church Campsall – Concern that trees may be damaging the Church – See Item 4 (g).

ITEM 7 -	<u>ACCOUNTS FOR PAYMENT</u>	<u>£</u>
	• D. Telford – Salary – September 2021	899.95
	• Inland Revenue – Inc Tax & N.I.C's – Sept. 2021	348.31
	• A. Pearson – Wages – September 2021	280.00
	• A. Pearson – Cleaning Materials	42.98
	• DMBC – Litter Bins	48.20
	• Business Stream – Community Building Water Supply	38.95
	• Royal British Legion – 3 Poppy Wreaths	75.00
	• M. Morgan – PRI Light Fitting Community Building	9.99
	• DMBC – Bulk Bin	117.00
	• PKF Littlejohn LLP – Annual Audit of Accounts	360.00
	• YPO – Materials	39.12
	• Design dpi – Website Domain Registration	308.97
	• DMBC – Grounds Maintenance	2,165.89
	• A. Parkin-Coates – Cesspool Emptying	336.00
	• D. Collingwood – Metal Box for Defibrillator	558.00
	 Total for the month of September 2021	 <u>£5,628.36</u>

Cllr. Harle proposed payment of the accounts for the month of September 2021, seconded by Cllr. G. Morgan and all were in agreement.

**Resolved:** That the accounts for the month of September 2021 be approved for payment.

ITEM 8 - ANY OTHER BUSINESS

The Clerk reported that the Running Club had purchased a metal defibrillator casing to mount the defibrillator on the outside of the Community Building in order that it was accessible by members of the community. The consensus was that this was totally unacceptable given the remote location of the building. Cllr. Shearman advised Members that Campsall Village Hall were in the process of fund raising to acquire a defibrillator for external mounting to the Village Hall.

Cllr. G. Morgan proposed that the metal casing purchased by the Running Club should be paid for by the Parish Council and donated to Campsall Village Hall. Cllr. Drayton seconded the proposal and all were in agreement.

Cllr. Drayton requested that the Campsall Gala 2022 be placed on the next agenda.

There being no further business the Chairman thanked Members for their attendance and closed the meeting at 9.35pm.

Signed.....(Chairman) Dated.....

