

NORTON PARISH COUNCIL**Minutes of the meeting held on Tuesday 11th June 2024**

Present: **Chair** – Councillor M Morgan

Councillors: - G Morgan, B McLaughlin, D Harle, J Atkins, P Watson,
L Shearman

Parish Clerk – A McCardle

Members of the public - 1

DECLARATIONS OF DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS

There were none.

ITEM 1 **APOLOGIES** for absence were received and accepted from Cllr V Greaves and Cllr A Drayton.

ITEM 2 **MINUTES** of the previous meeting held Tuesday 7th May 2024 were proposed as a true record by Cllr G Morgan, seconded by Cllr Harle and all agreed. The Chair signed the minutes.

ITEM 3 **MATTERS ARISING (Not on the Agenda)**

The Chair suspended Standing Orders to allow a member of the Public to speak. The person present was a local business owner, concerned regarding possible road closures around Greengate Road which could affect their busiest trading period. The circumstances were discussed, and it was agreed that the Clerk would contact CoDC to seek assurances that road closures would not take place during the stated dates. The Chair would provide the Clerk with all the information necessary to contact the correct individuals at CoDC. The Clerk would then keep in touch with the business holder going forward and contact details were exchanged.

Honey Bees The Clerk has met with Honey Bees and discussed the redecoration plans to include fresh paint on the walls and woodwork, new kitchen appliances, and a general tidy up and deep clean of the building. This would be at no cost to the Parish Council, and it is most appreciated that Honey Bees are undertaking this work.

ITEM 4 MATTERS FOR DISCUSSION**(a) Police Issues:**

There have been several incidents in recent weeks, including a house being broken into in Norton and several incidents of vandalism involving a swing being broken at the park and the windows at the Community Building on Ryecroft Road being broken on two separate occasions. These acts of vandalism have cost the Parish Council a considerable amount to repair. Prior to the broken windows being replaced again, mesh covers are being fabricated to avoid this happening again. Cllr Watson is to coordinate the fitting of both windows and covers on the same day where possible.

(b) Highway/Environmental Matters:

Grass Cutting – Norton Common Road onto A19 and Sutton Field Road are particularly overgrown. The Clerk would contact Street Scene to enquire if the Parish Council could control their own sub-contractor to fulfil grass cutting services, as is the case with North Lincs Council.

(c) Parish Council Website/Magazine:

The next deadline for the Parish Magazine is 28th June 2024. Anything further can still be sent to the Chair before the deadline.

Cllr G Morgan has attempted to contact David Ellicott who created the website but has had no reply as yet.

(d) Development Plan Priorities – 2024/25:

Installation of speeds signs is in progress.

The 4A Trust is soon to be disbanded.

A discussion was held regarding the possibility of the Parish Council giving financial assistance to the Parent/Grandparent/Carer and Child group. The Clerk suggested we may be able to assist under Section 137. An organisational group would need to be set up by the group. The Chair and Cllr G Morgan would pursue the matter further with the relevant parties.

(e) Garden of Rest:

Cllr Watson continues to oversee repair of the fencing.

(f) Community Buses:

No further details, this is now in the hand of the Mayor whilst routes are clarified.

(g) Volunteers – Village Planters:

The planters are all looking nice. Brickwork has been repaired by Cllr Harle who has also had a tidy up of the area. The two planters at Campsall Corner are the responsibility of CoDC – The Clerk would contact Street Scene to ask them to plant them up.

(h) Parish Councillor Vacancies:

Cllr Shearman may have interest from an acquaintance.

(i) Gala 2024

Preparations are well underway by Cllr McLaughlin. Helpers are required. The Clerk would urgently chase the bank in regard to the new account as this is needed for grant applications to be made.

The Clerk has some craft items to donate for the craft stall which would be brought to the July PC meeting. Cllr McLaughlin has made a £150 donation in payment of the deposit for the bouncy castle/bucking bronco etc. The balance of £250 will be paid by The Clerk once the required safety certificates have been provided to Cllr McLaughlin.

(j) Summer Activities

All arranged for 29th July to 12th August.

(k) Football Pitches – Condition

Cllr Watson is liaising with a local business to have the goal mouths repaired as soon as possible.

The Clerk is to contact each team to create an efficient system to manage payments etc.

(l) Memorial Bench for Mr Buxton

There has been a delay as the wood intended to make the bench has been stolen. The Clerk would chase this again.

(m) Allotments

The Clerk has been delayed getting the new tenancy agreements out to allotment holders, due to end of the financial year activities. These would now be scheduled for July.

ITEM 5 PLANNING MATTERS

24/00670/PRIOR

Application has been refused.

No new applications

ITEM 6 CORRESPONDENCE

Playground Reports - Other than the broken swing there is nothing further of concern to note.

Archiving of Minutes – Email regarding the archiving of minutes. The Clerk and Cllr Shearman would investigate this.

War Graves signage, Cllr McLaughlin has provided a photograph. The Clerk is liaising with the CWGC for a plaque to be installed on the wall by the entrance.

Crime reports for broken windows and damage to swing. No further action by the Police.

ITEM 7 FINANCIAL MATTERS

Accounts for payment.

29	Electrode Pads (GM) CHQ 972	89.98
30	Kate Rhodes Volunteer Expenses CHQ 973	21.04
31	Saxon Travel Coach Trip CHQ 974	495.00
32	British Gas DIRECT DEBIT	415.97
33	Electrode Pads (GM) BANK TRANS	77.94
34	APC Env. Cess Pity Empty BANK TRANS	336.00
35	CODC SWING REPAIR BANK TRANS	474.00
36	AS Accounts & Auditing Services BANK TRANS	250.00
37	Alison McCardle Clerk Salary BANK TRANS	1,122.33
38	Joy Coleman Caretaker Salary BANK TRANS	644.00
39	Paint for changing rooms redecoration BANK TRANS	72.00
40	Sundries for Caretaker, Bucket tape etc.	31.97
41	T Barker Plumber CHQ975	80.00

Total for the month of May 2024

4,110.23

Payment of the accounts for May were proposed by Cllr G Morgan and seconded by Cllr Harle. The payments for Bank Transfer would be initiated by the Clerk and approved by Cllr Harle. Going forward this task would be undertaken on a rotation basis with the other approvers.

END OF YEAR ACCOUNTS

The Clerk presented the end of year accounts fully audited. The completed AGAR forms and related documents were signed by The Chair and would be submitted to PKF Littlejohn External Auditors the following day. Going forward the accounts would

be continued in excel. It is planned to store all Parish Council files and documents on a shared drive available for all Councillors to access at any time. The Clerk is progressing with this project.

ITEM 8 INFORMATION EXCHANGE

There being no further business The Chair thanked Members for their attendance and closed the meeting at 9.25pm.

Signed.....(Chair)

Dated.....